

nib foundation's Community Grant program supports initiatives which make a positive difference to the health and wellbeing of people living in communities across Australia.

Eligible not for profit organisations are invited to apply to our annual Community Grant round for funding of between \$5,000 and \$50,000 to deliver practical projects that focus on the needs of two particular groups: young people or carers.

Generally about 10-15 Community Grants are awarded each year to both local and national charities working to improve health outcomes in the Hunter region of NSW as well as other metropolitan, regional and rural communities across Australia.

Our Community Grant program seeks to provide one-off funding to new or existing projects to approach health and wellbeing problems in a new way or to tackle issues that are not currently satisfactorily addressed.

Preference is given to discrete projects that can be delivered in a community setting within the 12 month funding period and can demonstrate sustained benefits beyond the funding period.

## Eligibility

nib foundation is a Private Ancillary Fund (PAF) which means that to be eligible to apply for a grant your organisation must be:

- Endorsed as a Deductible Gift Recipient (DGR) Item 1 by the ATO, and;
- Endorsed as a Tax Concession Charity (TCC) by the ATO.

The Australian Government's [Australian Business Register](#) has an online lookup function that enables you to search your organisation's name or ABN and check whether it is endorsed as a DGR Item 1 and TCC.

## 2017 Key Dates

Application form available  
**April 2017**

Applications open  
**Monday 1 May 2017**

Applications close  
**Wednesday 31 May 2017 (5pm AEST)**

Assessment and approval  
**June - September 2017**

Grant outcomes notified by email  
**Mid-October 2017**

Due diligence and grant agreements  
**October - November 2017**

Projects commence  
From **November 2017 (or calendar year 2018)**

## Focal Areas

We invite applications from eligible organisations that are working actively with one of nib foundation's identified focal areas.

### 1. Carers

nib foundation seeks to support health and wellbeing projects designed to improve the lives of the more than 2.8 million Australians who provide unpaid, informal care to a family member, friend or loved one. Projects could encourage carers to better look after own physical and mental health, or assist them to improve the care they provide, through improved education, peer support, connections, information or resources.

### 1. Young people

We are dedicated to improving the health and wellbeing of future generations of Australians by supporting innovative and age-appropriate projects and investing in emerging new approaches to issues facing young people. We believe that targeted initiatives at the right time can help vulnerable youth to overcome disadvantage and health challenges in order to reach their full potential.

We define young people as under 25 years of age, and while we may support early childhood activities, our focus is generally on the 12-25 years age-group.

## Funding Priorities

We support community based projects that improve the health and wellbeing of our two focal groups by:

- Supporting vulnerable and at risk individuals to improve their physical, mental and social wellbeing
- Building capacity to cope with health challenges through improved resilience, social connectedness, mentoring and peer support
- Facilitating access to reliable, current and targeted health information and education
- Trialing new and improved ways of tackling entrenched health problems

## Assessment Criteria

Our Community Grant is very competitive and each application will be assessed on how well it addresses the needs of carers or young people. In particular we will assess how applications:

- Target the health and wellbeing of a well defined community within Australia
- Respond to identified community need based on consultation or input from that community
- Demonstrate how you will measure the tangible improvement to health and wellbeing that will be achieved during the project
- Address problems in a practical, new and engaging way or address an immediate need that is not currently satisfactorily addressed
- Demonstrate capacity and capability as an organisation to manage the project
- Present a considered and clear budget that represent good value for money against comparable projects
- Articulate a clear project concept with concrete, time-limited, quantified targets
- Demonstrate how the improvements gained during the funding period will be sustained
- Demonstrate willingness and opportunity to acknowledge and involve nib

## Funding Exclusions

Good health and wellbeing is influenced by many factors, however we are not able to support all of these, and therefore nib foundation does not provide funding for:

- Financial literacy, legal assistance or financial assistance projects
- Projects that focus on literacy and engagement with education
- Work experience, training and employment projects
- Projects delivered in a clinical or school setting

### **The following activities and applicants are not eligible for funding:**

- Grants to schools and community sporting clubs
- Grants to individuals or students
- Religious, political or lobby activities
- Medical or other research
- Fundraising events or campaigns
- Capital equipment grants and motor vehicles
- Purchase of land or buildings
- Refurbishment, renovation and fit-out
- Core operating costs, except where these are part of delivering a project
- Activities which collect funds for redistribution
- Overseas appeals
- Expeditions or overseas travel
- Sponsorship, including sponsorships of conferences, events and festivals
- Endowments, memorials or named academic chairs

## Application Process

Visit the Funding section of [nibfoundation.com.au](http://nibfoundation.com.au) and follow these steps:

1. Ensure your organisation meets the Eligibility Criteria and Assessment Criteria by reading these guidelines. We also suggest you read our Privacy Policy.
2. Download, save and complete the PDF application form which is available on our website during the lead up to a grant round. The form can be partially completed, saved and edited until you are ready to submit. Please adhere to the word limit.
3. Submit your application between Monday 1 May 2017 and COB Wednesday 31 May 2017 by filling out your contact details on the [Online Submission Form](#) and uploading your completed PDF application form.

Acknowledgement of receipt of your application and notification of grant outcomes will be emailed to the contact person you nominate on the Online Submission Form. There is no need to attach additional information to your application. We will request further information if required.

## Frequently Asked Questions

### **Can my organisation apply for more than one grant?**

We ask that you only submit one application per organisation. If you require assistance in determining which of your projects best meets our criteria, we invite you to contact us.

### **What types of projects have been supported in the past?**

For information about our current and past partners please visit [nibfoundation.com.au](http://nibfoundation.com.au) and view our Partners page and our Community Report.

### **Can I apply again if I have received a grant in the past?**

Yes, as long as the previous project is finished and you have acquitted past grants you may apply again. Please note however that nib foundation's Community Grant is not designed to provide ongoing funding.

### **Do projects have to be formally evaluated?**

No, we only expect to see a formal evaluation being undertaken if it makes sense for the applicant organisation and the project you are applying for. Evaluation may not be appropriate for small grass roots projects. For larger pilot projects of new and emerging concepts we will support the cost of evaluation as a component of the budget.

### **What items can I request funding for?**

We fund the salary and wages of the people who will be delivering the project you apply for, plus any additional costs associated with delivering and evaluating the project including travel, printing, consumables, supervision, technology development and external advice.

We do not fund core operating costs which we define as the expenses associated with your organisation existing and operating its core projects, including office overheads and salary of key positions.

### **Will I be required to measure the outcomes of the programs?**

We believe that all projects benefit from undertaking some level of outcomes measurement as part of the delivery of the project. nib foundation will work with successful applicants to find an approach which is both useful and appropriate for the nature and size of the project.

### **Do we need co-funding for our programs?**

No, nib foundation is willing to contribute 100% of the cost of a project. We are also happy to jointly fund a project with other donors, however we prefer not to make a small contribution as part of a very big project.

### **When can the project commence?**

Projects funded in 2017 may start as early as November. Alternatively, projects can be delivered for the full calendar year in 2018.

## Contact Us

We welcome enquiries about our Community Grant via the Contact Us page at [nibfoundation.com.au](http://nibfoundation.com.au)

## Grantee Obligations

**All grants made by nib foundation are subject to the execution of a Grant Agreement or a Letter of Agreement which is a short form of the Grant Agreement used for small grants.**

Below are some of the standard conditions that apply to all grants made by nib foundation. They are provided here to outline some of the obligations involved when a grant is made. They are not exhaustive of the conditions that may apply.

nib foundation reserves the right to modify these standard conditions as may be appropriate for specific applicants and circumstances.

Should an applicant's grant application be successful, these standard grant conditions (as amended), along with other provisions and obligations, will be reflected in the Grant Agreement or Letter of Agreement, as applicable, (the Agreement), between nib foundation (the Grantor) and the successful applicant (the Grantee).

### Some grant conditions for your information:

1. The Grantee must use the whole of the grant exclusively for the purpose described in the grant application ("the Project") submitted by the Grantee. The Grant must not be used for any other purpose, unless written permission from the Grantor has been provided authorising that other purpose.
2. If the Project is not completed by the Project end date ("the Completion Date") specified in the Agreement, or any extension of that date approved in writing by the Grantor, no part of the Grant may be paid out or otherwise used by the Grantee after the Completion Date without written approval of the Grantor.
3. The Grantee must promptly advise the Grantor of any material change in the Project and/or its timeframes which may affect the Grantee's ability to undertake or complete the Project by the Completion Date.
4. The Grantee will expend the grant within Australia only and within the particular State or Territory of Australia specified in the Grantee's grant application.
5. The Grantee must provide an official receipt to the Grantor within such period after payment as required by the Grantor.
6. The Grantee must keep detailed financial records sufficient to accurately report the use of grant funds and enable grant expenditure to be verified by the Grantor as required.
7. The Grantee must acknowledge the support of the Grantor in any published or display material of the Project in a manner agreed by the parties.
8. Details of the grant will be made public by the Grantor, including the name of the Grantee, amount of the grant, and details of the Project.
9. The Grantee must give the Grantor a financial acquittal and a final report in a form required by the Grantor and within an agreed time after the Completion Date. Reporting templates will be provided to Grantees to outline the acquittal and final report requirements. If no period is specified for acquittal and report, then they are to be provided to the Grantor within one month of the Completion Date.
10. The Grantee must give the Grantor progress reports as scheduled in the Agreement, or as otherwise requested, using the reporting templates provided. Grant obligations apply subject to such variations, deletions and additional conditions as may be stipulated by the Grantor to the Grantee at or before payment of the grant, or, if the grant is payable by instalments, at or before payment of the first instalment of the grant.
11. The Grantee must have current endorsement by the Australian Taxation Office as a Deductible Gift Recipient (DGR) and Tax Concession Charity (TCC). The Grantee must maintain such endorsements for the entire period of the grant and advise the Grantor if there is any change to these endorsements.
12. Should a Grant be made, failure to implement the Project as agreed, and/or failure to comply with Grantee obligations or any subsequent conditions imposed by nib foundation, will result in the Grant being reviewed. Such non-compliance will be taken into consideration in determining any future grant applications that may be submitted by the Grantee.